

**Community Service Network 7 Meeting**  
**DHHS Offices, Biddeford**  
**June 11, 2009**

**DRAFT Minutes**

**Members Present:**

<input type="checkbox"/> APS Healthcare <input type="checkbox"/> Center for Life Enrichment (CSI) <input checked="" type="checkbox"/> <b>Common Connection Club (CSI)</b> – Isaac Shainblum <input type="checkbox"/> Community Mediation Services <input type="checkbox"/> Consumer Council <input checked="" type="checkbox"/> <b>Counseling Services Inc.</b> – Lois Jones, Jennifer Goodwin <input type="checkbox"/> Creative Work Systems	<input checked="" type="checkbox"/> <b>Goodall Hospital</b> – Deanna Mullins <input type="checkbox"/> Harmony Center (CSI) <input type="checkbox"/> Job Placement Svcs. <input checked="" type="checkbox"/> <b>NAMI-ME – Families</b> – Jeanne Mirisola <input type="checkbox"/> Riverview Psychiatric Center <input type="checkbox"/> Saco River Health Svcs. <input checked="" type="checkbox"/> <b>Shalom House</b> – Chris Souther <input type="checkbox"/> Southern Maine Medical Ctr. <input checked="" type="checkbox"/> <b>Spring Harbor Hospital</b> – Mary Jane Krebs	<input type="checkbox"/> Sweetser Peer Center <input type="checkbox"/> Transitions Counseling Inc. <input checked="" type="checkbox"/> <b>Volunteers of America</b> – Kelly Shaughnessy <input type="checkbox"/> YCAP <input type="checkbox"/> York County Shelters – Excused absence <input type="checkbox"/> York Hospital
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**Others Attending:**

<input checked="" type="checkbox"/> AIN – <b>Don Burns</b>	<input checked="" type="checkbox"/> MMC/ESN – <b>Barb Murray</b>	
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**Presenter:** DHHS/OMS – Debbie Blanchette

**Staff Present:** DHHS/OAMHS – Don Chamberlain, Carlton Lewis; **Muskie School** – Julia Mason, Scott Bernier

<b>Agenda Item</b>	<b>Discussion</b>
I. Welcome, Introductions, & Reminder to sign in	Don Chamberlain welcomed attendees.
II. Minutes - Review and approval of previous meeting minutes.	The minutes of May 14, 2009, were reviewed and accepted as presented.
III. Primary Care Case Management Program	Debbie Blanchette of the Maine DHHS MaineCare office gave an overview of the MaineCare system using a PowerPoint presentation. Don Chamberlain asked if PCPs and providers are aware that crisis services are covered under MaineCare, so that consumers can be referred to the crisis services instead of the ER. <b>Action:</b> Jennifer Goodwin will work with Debbie Blanchette to mail information on crisis service coverage to all PCP's, statewide.
IV. Preliminary Results of the CSN Questionnaires.	Don Chamberlain gave an overview of the questionnaire results, and explained that the CSN meetings were created by order of the Consent Decree to improve continuity of care. The Consent Decree mandates that CSN meetings continue to be held with the same mission and without major changes.

Agenda Item	Discussion
	<p>Don presented the proposed changes to the schedule and format of the CSN meetings. These are as follows:</p> <p><b>Quarterly Meetings:</b></p> <p>Meetings will be held quarterly and the agendas will include a review of the Continuity of Care Workgroup as well as the ESN, Crisis Quarterly meetings, PNMI, Consumer Council and other statewide meetings. CSN members, as well as other interested parties, would attend. Attendance at these quarterly meetings would meet the requirement for DHHS contracted agencies.</p> <p>Don recommended that the schedule for quarterly meetings be staggered so they do not all fall in the same month, but are spread across the 3-month time span. He also mentioned that DHHS staff would not be required to attend all of the monthly meetings.</p> <p><b>Continuity of Care Workgroup Meetings:</b></p> <p>These meetings will be held monthly, except during the month of the quarterly CSN meeting. The agendas would deal with one problem at a time, and “Tackle, Resolve, and Move on”. Attendees such as the DSPs and ICMs, supervisors, family members and consumers could staff these meetings. DHHS staff would not attend all of these meetings.</p> <p><b>Webinars / Teleconferences:</b></p> <p>Webinars or conference calls will be conducted statewide once a month for the sole purpose of distributing information on current issues. Feedback would be channeled to the CSNs.</p> <p>Mary Jane Krebs asked if DHHS could create an inventory of the initiatives in each CSN area to avoid duplication of efforts by the workgroups. Lois Jones suggested surveying the people in each CSN to determine the initiative topics, goals, and who is involved. Don Burns suggested including churches and civic groups in this survey</p>
V. Feedback on OAMHS Communications	<p>Lois Jones asked Don Chamberlain if there were any information about ACT and billing. Don replied that it is not happening yet, and it would continue to be monthly until MIMS, the new data system, goes live.</p>
VI. Employment – Report from CSI on Employment Initiative	<p>Barbara Murray distributed copies of the Employment outcomes and explained why the numbers in the grid do not total 100%. The pie charts will be replaced with bar charts in the future so the figures can be more accurate. She is working on getting ESN information included on the Maine Medical Center website.</p>

Agenda Item	Discussion
VII. Consumer Council System Update	<p>Isaac informed the attendees that consumers at the recent CCSM meeting were disappointed about the appointment of the new Director of Riverview as they felt they were left out of the decision-making process. Don Chamberlain explained that there had been a limited time period and number of applicants for the position. Isaac reported on the following:</p> <ul style="list-style-type: none"> <li>– Updates on budget, the new office in Augusta, the new website, and the new logo that is being worked on.</li> <li>– Upcoming HOPE Conference.</li> <li>– He said there is peer survey work being done to help unify the consumer community movement.</li> <li>– At a recent CCSM meeting, Tim Ward, a grievance coordinator from OAMHS, was the guest speaker. At a future meeting, they will have Dennis King, from the Maine Mental Health Partners.</li> <li>– The CCSM has a planning retreat coming soon.</li> <li>– The CCSM is trying to begin chapters in Sanford and Saco.</li> </ul>
VIII. Legislative/Budget Update	<p>Don Chamberlain reported that the final budget was kind to adult services, but not to children's services. Eligibility for services will now be based on LOCUS, which is done annually, rather than quarterly.</p>
IX. Other	<p>Lois Jones of Counseling Services, Inc, announced that Sherri Sabo has retired, and Jeannine LaPitt is now the CFO and the interim CEO. Thatcherbrook will be renamed "The Sherri Sabo Center".</p>
X. Public Comment	<p>Jeanne Mirisola asked if there were a peer piece to the ACT teams. Lois Jones informed her that there are peers that can fill that role, and the consumer would need to go to a group to get that service. Don Chamberlain added that there is a role within ACT Teams for an intentional peer support member; however, the inability to bill for that piece is holding them back. Don then advised Jeanne to contact Leticia, as she knows the current status of that issue.</p>
XI. Meeting Recap and Agenda for Next Meeting	<p>The next meeting is to be announced at a later time.</p> <p>Action Items:</p> <ul style="list-style-type: none"> <li><b>Action:</b> May 14, 2009, minutes were approved.</li> <li><b>Action:</b> Jennifer Goodwin will work with Debbie Blanchette to mail information on crisis service coverage to all PCP's, statewide.</li> </ul> <p>Agenda item for next meeting:</p> <ul style="list-style-type: none"> <li>– Survey on next initiatives</li> </ul>